

**Liberty Housing Authority**  
**Landlord Request for Rent Increase**

**Owners may not raise the rent prior to the first anniversary date.** Voucher program participants must be allowed to review the proposed increase and sign this form to advise LHA they wish to accept or reject the increase. If the dwelling unit meets HQS and the owner otherwise is in compliance with the terms of the lease and the contract, the contract rent may be adjusted as follows: The contract rent shall be adjusted sixty (60) days after the owner has requested an adjustment to an amount equal to the lesser of a) the rent reasonable rent, or b) the amount requested by the owner. The contract rent may be adjusted upward or downward. All increases become effective on the first day of the month and are **not** prorated or retroactive. **This completed form MUST be received by the Liberty Housing Authority sixty (60) days prior to the proposed effective date of the rent increase. It is the owner's responsibility to return the signed form to Liberty Housing Authority, 8 Westowne St. Suite 800, Liberty, MO 64068.**

\_\_\_\_\_  
Address of Unit (include city, state and zip code)

\_\_\_\_\_  
Tenant Name

\_\_\_\_\_  
Requested Effective Date for Rent Increase

\_\_\_\_\_  
Current Contract Rent

\_\_\_\_\_  
Requested Increase

\_\_\_\_\_  
Requested Contract Rent

Reason for increase (if tax or insurance rate increase, state the amount of the increase.).  
\_\_\_\_\_

**Owner Information:**

\_\_\_\_\_  
Owner's Name

\_\_\_\_\_  
Owner or Manager Signature

\_\_\_\_\_  
Title of Signer

\_\_\_\_\_  
Owner's Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

**TENANT CONSIDERATION OF PROPOSED RENT INCREASE**

Please review the proposed contract rent. The amount of the increase may result in you paying a higher tenant rent. If you do not wish to accept the higher rent, you may contact the housing authority office and ask to move with your voucher. To do so you must be in good standing and follow all proper procedures. Please place a check mark in one of the following boxes:

☐ **YES.** I accept the above rent amount change for the unit which I currently occupy. I understand this increase may result in a higher tenant rent. I wish to continue residency.

☐ **NO.** I have reviewed the above rent amount change for the unit in which I currently reside. I cannot afford this increase or do not believe it is a fair rent for the unit. I understand that based upon this decision, my landlord may ask me to move. **NOTE: If you check "NO" and the owner asks you to move, the landlord must give you proper written notice to vacate the unit. You must immediately provide LHA with a copy of any notice to vacate.**

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date